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## SUMMARY REPORT

### CALIFORNIA ARCHITECTS BOARD LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

November 24, 2003  
Sacramento, California

#### Committee Members Present

Linda Gates, Chair  
Christine Anderson  
Stephanie Landregan  
Anna Mendiola  
Dennis Otsuji

#### Staff Present

Doug McCauley, California Architects Board (CAB) Executive Officer  
Mona Maggio, Landscape Architects Technical Committee (LATC) Program Manager  
Mary Anderson, Examination Coordinator  
Patricia Fay, Licensing Coordinator  
Justin Sotelo, Enforcement/Special Projects Analyst  
Terri Villareal, Enforcement Coordinator

#### **A. Call to Order – Roll Call – Establishment of a Quorum**

Chair Linda Gates called the meeting to order at 10:00 a.m. and Mona Maggio, LATC Program Manager, called the roll.

#### **B. Chair's Remarks**

Ms. Gates announced that today's meeting was being held via a telephone conference at the California Architects Board in Sacramento as well as locations in Danville, Long Beach, Los Angeles, and San Diego. Ms. Gates introduced and welcomed the newly appointed LATC members Christine Anderson, Anna Mendiola and Dennis Otsuji and asked each new member to give a brief personal history pertaining to their educational background, work setting and goals/objectives as a Committee member. Ms. Gates also welcomed Terri Villareal to the LATC staff. Ms. Villareal will serve as the LATC Enforcement Coordinator.

**C. Public Comment Session**

There were no public comments.

**D. Review and Approve Draft Responses to the Joint Legislative Sunset Review Committee's Issues, Questions, and Preliminary Recommendations Regarding the Landscape Architects Technical Committee**

In mid-November the LATC received the Joint Legislative Sunset Review Committee's (JLSRC) supplemental Issues, Questions, and Preliminary Recommendations based upon the LATC's 2003 Sunset Review Report that was submitted to the JLSRC on August 29, 2003. The LATC reviewed staff's draft responses to each of the 15 issues and provided suggested edits. Staff will make the necessary edits to the report and submit the draft to Doug McCauley for the Board's Executive Committee's approval on November 25, 2003.

**E. Adjournment**

The meeting adjourned at 12:30 p.m.